

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of February 25, 2014 Cabinet Meeting
Date: February 26, 2014

Members Present: Anderson, Bohnet, Doherty, Hutchins, Ives, Jbara and Schlack

Members Absent: Bertch, Cannell, Collins, Depta, Johnson

Staff Present: Horton

Approval of the Minutes

The Minutes of February 18, 2014 were approved as amended.

Discussion and Action Items

- Classes on weekends/buildings open – postponed until next week.
- Travel –
 - Susan Matlis and Sandy Bohnet will travel to McGraw Wentworth to attend a workshop on the Affordable Health Care Act in Grand Rapids, MI on March 31, 2014.
 - Russ Panico to attend the NJCAA Region 12 Athletic Director’s meeting at Schoolcraft College in Livonia, MI on March 27 & 28, 2014.
 - Michael McCall and Gerri Jacobs to attend MACRO Workshop at Macomb Community College in Clinton, MI on March 13, 2014.
- Grants
 - None

Personnel and Operations

- Kudos! were given to the following:
 - Larry Belen for hosting a group of international visitors and speaking on the issues related to police training and sexual assault.
 - Elizabeth Lyons for her hard work, initiative and drive to expand and strengthen our veteran’s services including the Americorps grant, Home Depot grant, testifying and the CAEL training grant.
 - Stacy Hoffman as our School Certifying Official for Veteran’s benefit programs available to Veterans enrolled at KVCC. During a Compliance Survey (audit), Stacy received compliments on our records for accuracy and timeliness, and how well the files were organized and documented.
- Reality Check
 - none

- Hires/Resignations/Retirements
 - Rebecca Klose resigned effective February 21, 2014.

Other

- After hour's exception request – Saturday, March 8, 2014 – KVCC is hosting the first round of the women's and men's basketball NJCAA Region 12 at 5:30 p.m. and 7:30 p.m.
- A Higher One settlement due to a class action lawsuit may affect individual students – Higher One will be sending out notices based on the student's accounts and they will be paid directly by Higher One.
- Ted Forester thanked the Cabinet for the summer hours – the reduced hours make a difference for energy savings.
- Craig Jbara has offered to host a Groves program overview for the Cabinet to increase understanding, promote alignment and discuss opportunities for synergy - this session will be scheduled in the April/May time frame.

Next Meeting – The next regular Cabinet meeting is scheduled for:
Tuesday, March 4, 2014 at 8:00 a.m. in the Board Room, 3365.